

**Humboldt County Rodeo Board
Agricultural District #3 - Regular Meeting
January 9, 2019**

Board Members Present: Kent Maher, Chris Bengoa, Dale Owen, Dave Louk, Tom Brown, Becky Hill, Fergus Laughridge and Chantelle Nielson

Board Members Absent: None

Staff Present: Kim Petersen, Darrel Field and Holly Gallian

Others Present: De-Ann Bidaurreta, Jeff Garijo & Mike Montero

CALL TO ORDER

Kent called the meeting to order at 5:37 p.m. in the 4-H Meeting Room at the Winnemucca Events Complex.

PUBLIC COMMENT

De-Ann Bidaurreta commented that she is visiting the meeting to learn more about the Winnemucca Events Complex facilities.

MINUTES CORRECTION - APPROVAL

Fergus moved to approve the December 12, 2018 minutes with corrections. The motion passed unanimously with Dave and Chantelle abstaining since they were absent.

CORRESPONDENCE REVIEW

None

EVENTS UPDATES, REPORTS AND SCHEDULING

a. Ranch Hand Rodeo

Kim reports that the Ranch Hand Rodeo application process for returning teams has closed as of 4pm this afternoon. We currently have 6 spots open for new teams. Kim notes that we have never had trouble filling our rodeo teams.

No action was taken

b. Silver State International Rodeo

Dale reports that the rodeo committee will be meeting on January 17, 2019 to start planning the event.

No action was taken

WINNEMUCCA EVENTS COMPLEX (WEC)

a. Facility Usage Fees

Kim reports that we are working to recommend a balanced increase maintaining fair pricing for our facilities and services.

Kim asked the board to consider the fee increases for the next meeting.

Chris asked that the packet be sent to the board in time to review the information before the next meeting.

No action was taken

- b. Facility master plan – parking issues during major events
Kim presented a detailed aerial view of the facility. Board members are encouraged to consider upcoming capital projects for consideration at our next meeting.

No action was taken.

- c. Collection of Nevada State High School Rodeo rental fees due
Mike Montero addressed the board citing concerns of the local, Humboldt County Rodeo club.
Judge Montero noted that the facility was rented by the Nevada State association and not by the local club. He asks that the board not penalize the local youth for the State association's neglect to pay.
He further commented that the main facility fees were listed prominently in the contract but since the pavilion had not been completed when the contract was signed, the \$600 per day fee was not included in the contract.
The board reassured Jeff Garijo and Mike Montero that they recognize the contract is with the State association and not the local club. The board plans no punitive action against the Humboldt County Rodeo Club or its members.
Judge Montero commented that he has been authorized to represent that the invoice will be paid. He also volunteered to assist in future communication with the Nevada State High School Association or with the local club.

No action was taken.

2018 - 2019 BUDGET REVIEW – MODIFICATION

At approximately 60% elapsed time tax revenues are at 66.98%, Fairgrounds revenues are at 102.26%. Fairgrounds Wages and Benefits expenses are at 58.57%, Services and Supplies expenses are at 61.12% and Capital Outlay expenses are at 56.80%. Fairgrounds total is at 54.82%. Event Center Revenue is at 62.92%. Event Center Wages & Benefits are at 39.77%, Event Center Services & Supplies are at 49.75%.

Kim comments that Wages & Compensation are a bit high due to temporary agencies fees higher than our standard arrangement with the Honor Camp crews. He also notes that insurance is high due to a late invoice from the previous year. He reports that the auditors will re-allocate the expense to the proper year bringing the insurance expenses back in line.

Kim reports that he has forbidden overtime and temporary employees until further notice or without prior authorization.

Tom asked if the overtime and honor camp crew fees could be reduced by hiring another full time employee.

Kim notes that we did hire a 3rd person a few years ago when the benefits outweighed the expenses but we are not at that point yet. He notes that overtime and temporary employees are due to major events throughout the year and the need for a crew of people to assist our employees will not disappear with the addition of another employee.

No action was taken.

2018 - 2019 CAPITAL PROJECTS UPDATES – REPORT

Kim asked the board to consider a list of capital projects to include in our next budget due in the next few months.

Kent commented that we need to add upgrading the Exhibit Hall restrooms to ADA guidelines again.

Kim reports that he is considering replacing the mezzanine tarps with motorized screens, replacing alley-ways, and projects related to our upcoming master facility plan.

No action was taken.

FAIRGROUNDS REPAIRS AND MAINTENANCE

Tom asked for an update on the Event Center sound system.

Kim reports that the cable has been lain and speakers have arrived and are awaiting installation. He notes that the re-fit should be completed by next week.

The board asked the Director to develop a plan to more fully use the score board to include immediate result during rodeos and other competitive events.

Kim reports that the radiant heaters in the pavilion have been lowered at the contractor's expense.

The board asked Kim to consider the heaters in the Event Center, citing the recent New Year's Eve rodeo as being too cold in the bleachers.

Kim notes that we had warmed up the building for two days before the event but during set up the event promoter had left the roll-up doors open allowing the heat to escape.

Becky noted that the ground was too deep during the recent New Years Eve rodeo.

Kim notes that Ramon had worked the ground to the promoter's specifications.

No action was taken.

VOUCHERS – EXPENDITURES APPROVAL

Dave moved to approve the outstanding vouchers consisting of:

\$187,058.90 for Ag District #3 through January 9, 2019
\$2,637.76 for the Indoor Event Center through January 9, 2019

The motion passed unanimously with Kent abstaining on items from Communication Creations.

INFORMATION, PROPOSALS AND OR REQUESTS BY BOARD MEMBERS AND STAFF MEMBERS FOR CONSIDERATION AT FUTURE MEETINGS, INCLUDING COMMUNICATIONS AND DEALINGS WITH OTHER BOARDS AND DEPARTMENTS AND PLANNING AND SCHEDULING FUTURE EVENTS

No requests were submitted.

PUBLIC COMMENT

De-Ann Bidaurreta asked the board to consider adding gravel to the 4-H barn area.

Kent asked De-Ann to speak with the Tri-County Junior Livestock committee with concerns related to the 4-H barn.

He further clarified that the barn is owned by the 4-H organization and the Labor Day event is managed by the Tri-County Junior Livestock committee with support from the Ag District #3 board.

He notes that the organization has outgrown the available space but the costs associated with replacing the facility are very high. As an example he noted that the new pavilion was in excess of 2 million dollars.

ADJOURNMENT

Chris moved to adjourn the meeting at 6:35 pm. The motion passed unanimously.

Respectfully submitted,

Darrel Field , Secretary