

**Humboldt County Rodeo Board
Agricultural District #3 – Regular Meeting
October 11, 2023**

Board Members Present in Person: Kent Maher and Dale Owen. Fergus arrived in person shortly after the start of the meeting.

Board Members Present via Teleconference or Videoconference: Dave Louk, Fergus Laughridge and Ginny Hawkins

Board Members Absent: Chris Bengoa, Tom Brown and Becky Hill

Staff Present in Person: Kim Petersen, Charlene Fetterly and Darrel Field

Staff Absent: None

Others Present in Person: None

Others Present via Teleconference or Videoconference: None

CALL TO ORDER

Kent called the meeting to order at 5:40 pm.

PUBLIC COMMENT

No public comment was presented at the meeting.

MINUTES CORRECTION - APPROVAL

Dale moved to approve the minutes of September 13, 2023 as submitted.

The motion passed unanimously.

EVENTS UPDATES, REPORTS AND SCHEDULING

a. Labor Day Stock Contractor

Kim comments that our 2023 stock contractor performed very well, keeping the performance moving and exciting. He asked if we can contract with him again for 2024.

Consensus of the board is to proceed with Broken Heart Rodeo Company to produce our 2024 Labor Day Rodeo.

b. Ranch Hand Rodeo – Ranch Hand of the year.

The board discussed nominating persons for the Ranch Hand of the Year to possibly include Suzanne (Susie) Montero, nominated by her daughter in law Susan Montero and Frosty Tipton nominated by Dave Louk.

The board agreed to place the item on the next agenda for a decision.

No action was taken.

WINNEMUCCA EVENTS COMPLEX (WEC)

- a. Sound system upgrades for the Main Arena and the Pavilion.

Kim commented that he noted during the Labor Day Rodeo that our sound system in the Main Arena is not what it could be and would like the board's permission to spend \$29,000 to upgrade speakers above the announcer stand.

Kim also reports that the sound system in the Pavilion was cobbled together with spare parts and lacks a sound board. He asked the board's permission to spend \$70,500 to upgrade the system.

Kim also asked Kent if we need to go out to bid for the project.

Kent replied that due to exceptions in the bid laws such as staff familiarity with equipment and "add to or repair" clauses we should be able to purchase the work from Focus Partners LLC.

Kent moved to authorize staff to purchase and install \$29,427 and \$70,563 as proposed by staff from Focus Partners LLC.

The motion passed unanimously.

- b. Kim reports that the water truck we had decided at a previous meeting to purchase is no longer available. The company we were dealing with has another truck available. A far superior truck, according to the road department, is available for an additional \$2500, for a total of \$40,000. He notes that our budget is \$68,000.

Kent moved to authorize staff to proceed with the purchase of the alternate water truck as explained by staff.

The motion passed unanimously.

2023 - 2024 BUDGET REVIEW – MODIFICATION

Kim presented the budget report as of 10-9-23. At approximately 24% of elapsed time, tax revenue is at 18.59% and room tax revenue is at 13.37%.

Ag District #3 revenue is at 51.35%, wage and benefit expenses are at 28.56%, service and supply expenses are at 15.03% and capital outlay is at 37.13%.

Event Center revenue is at 26.42%, wage and benefit expenses are at 17.77% and services and supplies are at 13.87%.

Kim commented that Temporary Employee expenses are high but we have not used the Contracts and Agreements account from which we would have paid the honor camp. He notes that our budget is currently on track.

Fergus asked about the 88% Contributions account.

Kim replied that these amounts were budgeted and paid to the Fair and to the Labor Day Rodeo. These are one-time expenses and not expected to increase.

No action was taken.

VOUCHERS – EXPENDITURES APPROVAL

Fergus moved to approve the outstanding vouchers consisting of the following:
\$101,142.23 for Ag District #3 through October 9, 2023
\$23,356.14 for the Event Center through October 9, 2023

The motion passed unanimously with Kent abstaining on items from Communication Creations since his wife operates the business.

INFORMATION, PROPOSALS AND OR REQUESTS BY BOARD MEMBERS AND STAFF MEMBERS FOR CONSIDERATION AT FUTURE MEETINGS, INCLUDING COMMUNICATIONS AND DEALINGS WITH OTHER BOARDS AND DEPARTMENTS AND PLANNING AND SCHEDULING FUTURE EVENTS

Kim reports that we are expecting eclipse viewers at the fairgrounds. We are accepting reservations for RV spaces and charging \$5 per car to park at designated areas on the Fairgrounds.

No action was taken.

PUBLIC COMMENT

No public comment was presented at the end of the meeting.

ADJOURNMENT

Dale moved to adjourn the meeting at 6:03 pm. The motion passed unanimously.

Respectfully submitted,

Darrel Field, Secretary