

**Humboldt County Rodeo Board  
Agricultural District #3 – Regular Meeting  
September 14, 2022**

**Board Members Present in Person:** Kent Maher, Dale Owen, Tom Brown, Fergus Laughridge and Becky Hill

**Board Members Present via Teleconference or Videoconference:** None

**Board Members Absent:** Chris Bengoa, Dave Louk and Ginny Hawkins

**Staff Present in Person:** Kim Petersen, Darrel Field and Charlene Fetterly

**Others Present via Teleconference or Videoconference:** Commissioner Jesse Hill

**CALL TO ORDER**

Kent called the meeting to order at 5:40 pm.

**PUBLIC COMMENT**

No public comment was presented at the meeting.

**MINUTES CORRECTION - APPROVAL**

Fergus moved to approve the minutes of August 15, 2022

The motion passed unanimously with Tom and Becky abstaining since they were absent.

**EVENTS UPDATES, REPORTS AND SCHEDULING**

- a. Update on emergency purchase of swamp coolers for junior livestock show

Kim reports that after receiving calls from members of the Junior Livestock Committee regarding high temperatures in the livestock barn he purchased five swamp coolers for the livestock barn. He notes that the coolers cost about \$8400.00 and were effective in reducing the heat in the livestock barn.

Commissioner Jess Hill commented that he had contacted Kim and asked what could be done to cool the livestock barn. He commented that he appreciated working together for a successful event.

No action was taken.

- a. Fair reports

Darrel presented an early income report for the Tri-County Fair. He comments that carnival revenue is up since ticket prices were up. Sponsor revenue is also up and most of the budget expenses are down, netting the Fair \$22,000, as of this date. He notes that most of the food vendors have not as yet reported but reports are expected by the end of the month.

Fergus asked how the rodeo went.

Kim notes that we don't have the numbers yet but we are expecting a loss in income. He also asks that the board consider going out to bid for another stock contractor. The board suggested there be consideration of the arrangement with Souza's Bucking Bulls.

No action was taken.

### **WINNEMUCCA EVENTS COMPLEX (WEC)**

- a. Review and possible acceptance or rejection of proposals to purchase WEC parking lot lighting.

Kim received two proposals for the project to include adding higher brackets and second lights on each pole. CR Drake submitted a proposal in the amount of \$41,721 and Gamma Electric submitted a proposal in the amount of \$43,533, he notes that the project budget is \$38,000 but we have resources in the room tax account.

Dale moved to recommend to the County Commissioners acceptance of the low bid from CR Drake in the amount of \$41,721.

The motion passed unanimously.

- b. Review and possible acceptance or rejection of proposals to move dirt to fill pavilion warm up arena.

Kim received a proposal from Hunewill Construction in the amount of \$17,500. He notes that the amount is under the budget of \$22,000.

Fergus moved to recommend to the County Commissioners acceptance of the proposal from Hunewill Construction in the amount of \$17,500.

The motion passed unanimously.

- c. Review and possible acceptance or rejection of proposal to extend asphalt parking lot east of the Event Center

Kim received a proposal from Hunewill Construction in the amount of \$99,250 He notes that our budget for the project is \$98,000 but we have resources in the room tax account.

Dale moved to recommend to the County Commissioners acceptance of the proposal from Hunewill Construction in the amount of \$99,250.

The motion passed unanimously.

## **2022 - 2023 BUDGET REVIEW – MODIFICATION**

Kim presented the 2022-2023 budget including transaction posted through September 14, 2022. At about 20% of elapsed time; Ag District #3 revenues are at 58.34%; wage expenses are at 17.59%; service and supplies are at 24.71% and capital outlay is at 29.79%. Event Center revenue is at 36.94%; wage expenses are at 13.05%; service and supplies are at 8.51% and there are currently no numbers for capital outlay.

No action was taken.

## **VOUCHERS – EXPENDITURES APPROVAL**

Tom moved to approve the outstanding vouchers consisting of the following:  
\$91,465.05 for Ag District #3 through September 9, 2022  
\$5,825.95 for the Event Center through September 9, 2022

The motion passed unanimously with Kent abstaining on items from Communication Creations since his wife operates the business.

## **INFORMATION, PROPOSALS AND OR REQUESTS BY BOARD MEMBERS AND STAFF MEMBERS FOR CONSIDERATION AT FUTURE MEETINGS, INCLUDING COMMUNICATIONS AND DEALINGS WITH OTHER BOARDS AND DEPARTMENTS AND PLANNING AND SCHEDULING FUTURE EVENTS**

Fergus asked about the new shower facility.

Kim replied that the building has been ordered but delivery time is about 150 days. He also reports that he will be preparing for the delivery by pouring cement, plumbing and bringing propane and electricity to the site. At the moment we are waiting for the final drawing so that we can place utilities properly.

Fergus asked about the emergency plan.

Kim replied that he has not had time to contact the County emergency coordinator during set up for the fair.

Kent commented that he spoke with the coordinator and let her know that Kim will be in contact when his schedule allows.

Tom asked about the tie up barn.

Kim replied that another drawing has been approved by the building department and sent back to the architect for correction.

The board discussed the recent Labor Day Rodeo requesting improvement to the rodeo production.

Kim comments that staff could have taken a larger role in producing the Great Basin Challenge on Friday. He notes that the Saturday event was complete within two hours as we requested but acknowledges negative comments from fans and board members alike. He asked that the board consider a request for proposals to produce future Labor Day Rodeo events on the next agenda.

Kim reports that he has tentatively hired a person to coordinate stall reservations for the upcoming ACTRA event. He hopes that he has found the right person to run stalls and RV spots.

No action was taken.

### **PUBLIC COMMENT**

No public comment was presented at the meeting.

### **ADJOURNMENT**

Dale moved to adjourn the meeting at 6:01 pm. The motion passed unanimously.

Respectfully submitted,

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Darrel Field, Secretary