

**Humboldt County Rodeo Board
Agricultural District #3 – Regular Meeting
August 9, 2023**

Board Members Present in Person: Kent Maher, Chris Bengoa, Dave Louk, Dale Owen and Fergus Laughridge

Board Members Present via Teleconference or Videoconference: None

Board Members Absent: Ginny Hawkins, Becky Hill and Tom Brown

Staff Present in Person: Kim Petersen and Darrel Field

Staff Absent: Charlene Fetterly

Others Present in Person: Tom Hoss, Jana Nettleton, Becka Fitzgerald, Tammy Cunningham, Tammy Francis and other members of the Winnemucca Grammar PTO.

Others Present via Teleconference or Videoconference: None

CALL TO ORDER

Kent called the meeting to order at 5:40 pm.

PUBLIC COMMENT

Commissioner Tom Hoss brought the board's attention to the upcoming eclipse which will be visually centered near Winnemucca. He notes that the commission has concerns in how the community should handle a large increase in traffic during the eclipse.

MINUTES CORRECTION - APPROVAL

Dale moved to approve the minutes of May 10, 2023 as submitted.

The motion passed unanimously with Fergus abstaining since he was absent.

EVENTS UPDATES, REPORTS AND SCHEDULING

- a. Amy Balaam of Winnemucca Grammar School requesting extra set up time for Spook Night

Jenna Nettleton, Vice President of the Winnemucca Grammar PTO read a letter from Amy Balaam, President of the Winnemucca Grammar PTO.

Amy's letter explained that the Spook Night event, scheduled for Saturday, October 14, has a history of at least fifty years and is the main source of funding

to the Winnemucca Grammar PTO. She noted that most of the members have regular jobs and typically work late hours for 3 to 5 days setting up the event. Amy commented that the allotted time in WEC rules and regulations is not enough time to set up for the event and requested that the organization be allowed to start set up on Monday, October 9, 2023.

Kim Petersen notes that the facility has a horse event ending on Sunday, October 8 and there will not be enough time to clean the facility to completely turn it over to the PTO on Monday. He also noted that the Health Nurse has reserved the concourse for a drive through flu shot clinic on Wednesday, October 18, 2023.

Kim read the rules in the contract, signed by the event organizers which only allow for a one day set up time for the event.

Kent acknowledged the importance of the event to the organization and to the community.

Kim agreed to meet with the organizers on Thursday, August 10 to determine the possibility of a compromise where the PTO could get started as early as Tuesday, October 10, 2023.

Commissioner Tom Hoss, and Jenna Nettleton thanked the board for their time and willingness to compromise for the Spook Night event.

No action was taken.

WINNEMUCCA EVENTS COMPLEX (WEC)

- a. Review, approval or modification of updates to Events Complex Rules, Regulations and Fees.

Kim asked the board to approve an addendum to the rules approved by the board at the May, 2023 meeting.

He proposes to reduce the 12% to 15% vendor fee to 10% for self contained food trucks or trailers.

Fergus moved to approve the Event Complex rate change.

The motion passed unanimously.

2023 - 2024 BUDGET REVIEW – MODIFICATION

Kim reports that he has been busy with the new mine rescue event which moved from Elko to our facility scheduled for next week, and did not have time to prepare the report.

Kent commented that since we are only one month into the budget there will be very little to talk about.

No action was taken.

2022 - 2023 BUDGET REVIEW – MODIFICATION

While the current report is not available, Kim comments that we are over budget on two line items, namely Payroll and Services & Supplies. He reports that he met with the Comptroller a few weeks ago and augmented the items but when the final numbers came in we are still over budget by \$600 and \$2000 respectfully.

He reports that we recently lost the Honor Camp work crew so we have had to hire Manpower temporary workers to set up events. He also reports that we had several expensive emergency repairs including digging down 25 feet to the main water line, a well pump and two freezers at the facility.

Kim comments that financial auditors will likely cite the violation which will require a response to the state controller's office.

No action was taken.

VOUCHERS – EXPENDITURES APPROVAL

Fergus asked about items on the outstanding vouchers including repairing a gate during the recent monster truck event.

Kim replied that a tire came off one of the trucks and rolled through one of the back gates, destroying it. The event reimbursed us for the damage.

Fergus also asked about payments to Brandon Nuffer.

The Director replied that Brandon is very good at what he does and is often available immediately when needed.

Fergus asked about a cup payment to the Wright Foods.

Kim replied that Brenda had purchased cups for us in Reno which the Coke distributor could not supply in a timely manner. WEC reimbursed the Wright Foods for the purchase.

Fergus moved to approve the outstanding vouchers consisting of the following:

\$49,999.82 for Ag District #3 through June 5, 2023
\$19,717.45 for the Event Center through June 5, 2023
\$55,433.08 for Ag District #3 through July 10, 2023
\$12,799.72 for the Event Center through July 10, 2023
\$52,637.11 for Ag District #3 through July 31, 2023
\$16,386.96 for the Event Center through July 31, 2023

The motion passed unanimously with Kent abstaining on items from Communication Creations since his wife operates the business.

INFORMATION, PROPOSALS AND OR REQUESTS BY BOARD MEMBERS AND STAFF MEMBERS FOR CONSIDERATION AT FUTURE MEETINGS, INCLUDING COMMUNICATIONS AND DEALINGS WITH OTHER BOARDS AND DEPARTMENTS AND PLANNING AND SCHEDULING FUTURE EVENTS

Kim reports the Tri-County Junior Livestock board reported to him that Fair entries for steers have doubled from 15 entries in 2022 to 30 entries in 2023. He comments that the required temporary pens will fill the area where participants offload their animals.

He spoke with Brandon Nuffer who designed a new loading and alley layout which will make it easier for participants to offload without needing to back their trailers up to the pens. The new load in area will be alongside the wash racks on the east side.

The total for the project will be \$12,700.00 which we were not able to include on this agenda. Kim is planning to proceed with the project requesting funds from the County Commissioners and asking the Ag District #3 board to ratify the expense at the next meeting.

Kim invited board members to support the expense at the next Commissioners meeting on Monday, August 21, 2023.

Kim also commented that the problem underlines the need for a new facility which will hopefully work as a multi-purpose building to be occasionally used by WEC for other events. He also reported that he asked the Tri-County Junior Livestock board to assist financially with the project.

No action was taken.

PUBLIC COMMENT

No public comment was presented at the end of the meeting.

ADJOURNMENT

Chris moved to adjourn the meeting at 7:00 pm. The motion passed unanimously.

Respectfully submitted,

Darrel Field, Secretary