

WINNEMUCCA CONVENTION & VISITORS AUTHORITY  
Meeting Minutes – Regular Meeting  
April 20, 2022  
Winnemucca Convention Center  
50 West Winnemucca Boulevard  
Winnemucca, Nevada 89445

The meeting was held at the date and place described above at the time scheduled on the posted meeting notice and agenda. The attendees in-person and via remote technology and absences were as follows:

*Convention and Visitors Authority Board Officials Present:*

|                            |  |
|----------------------------|--|
| Terry Boyle, in-person     | Chairman and Motel Representative      |
| Brian Stone, in-person     | Vice Chairman and Hotel Representative |
| John Arant, in-person      | Business Representative                |
| Jim Billingsley, in-person | Treasurer and City Representative      |
| Kent Maher, in-person      | Board Counsel                          |

*Convention and Visitors Authority Board Officials Absent:*

|                 |                       |
|-----------------|-----------------------|
| Ron Cerri,      | County Representative |
| Kendall Swensen | Board Administrator   |

*Staff Members Present:*

|                         |                      |
|-------------------------|----------------------|
| Kim Petersen, in-person | Director             |
| Liz Barnard, in-person  | Administrative Clerk |

*Staff Members Absent:*

None

*Others Present:*

|  |  |
|--|--|
| Mike Scott, in-person                  | Winnemucca Regional Raceway Association        |
| Kelly Scott, in-person                 | Winnemucca Regional Raceway Association        |
| Dave Scott, in-person                  | Winnemucca Regional Raceway Association        |
| Debbie Gordo, in-person                | Winnemucca Regional Raceway Association        |
| Butch Gordo, in-person                 | Winnemucca Regional Raceway Association        |
| Jacy Jackson, in-person                | Main Street                                    |
| Dave Roden, in-person                  | Main Street                                    |
| Jane Studebaker, in-person             | Main Street                                    |
| Doris Phillips, in-person              | Humboldt County High School Alumni Association |
| Jace Billingsley, in-person            | Up from the Mucc Wrestling Camp                |
| Kent Arrien, in-person                 | Humboldt County Shooting Park                  |
| Kristin Hillmer, via remote technology | Cumming  |
| Jason Dondero, via remote technology   | Cumming  |

1. PLEDGE OF ALLEGIANCE, CALL TO ORDER, ROLL, DETERMINATION OF QUORUM

2. PUBLIC COMMENT

Jacy Jackson, Dave Roden and Jane Studebaker with Main Street provided an overview of the plans to make improvements and beautify the downtown area. They also outlined a plan to conduct a chili cook-off in June as a fundraiser. The City of Winnemucca has committed to donating funds, they hope that the WCVA and Humboldt County will follow suit. They will come back to the next meeting with a formal request for funding.

3. MEETING NOTICE REPORT

Board Chair Boyle reported that the meeting notice and agenda was posted by staff prior to 9:00 am Friday, April 15, 2022, at the Convention Center West Hall (the place of the meeting), online at [notice.nv.gov](http://notice.nv.gov), online

at winnemucca.com, online at humboldtcountynv.gov, as well as the Humboldt County Court House and Winnemucca City Hall. No persons have requested mailed notice during the past six months.

#### 4. BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a “business,” as the term is defined by statute, the Board agreed, and

**Brian Stone moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation, or expansion of a business. Motion carried, 4-0.**

#### 5. CLAIMS REVIEW & ACTION

The following claims were submitted in list form to the board members with the meeting notice and agenda, with the opportunity to review and obtain further information before or at the meeting:

| <u>BANK ACCOUNT</u> | <u>CHECK NUMBERS</u> | <u>AMOUNT</u> |
|---------------------|----------------------|---------------|
| Nevada State Bank   | 25951 - 26020        | \$ 290,878.48 |

**John Arant moved to approve all claims submitted for April 20, 2022. Motion carried, 4-0.**

#### 6. CONSENT AGENDA

6.1. WCVA Meeting Minutes

WCVA Meeting Minutes March 16, 2022

6.2. Accommodation Tax 9-month refund requests as follows: Harber (\$674.40), Laca (\$501.60), Venable (\$500.10), Wright (\$666.00), Stallard (\$416.52)

6.3. \$10,000 Donation to City of Winnemucca Special Events Fund

**Terry Boyle moved to approve the consent agenda. Motion carried, 4-0.**

#### 7. GENERAL BUSINESS

7.1. Mike Scott, Winnemucca Regional Raceway, request for cooperative funding in the approximate sum of \$10,675 to purchase power harrow for raceway

Mike Scott and others were present to request grant funding for a power harrow to be used to keep the raceway track in good condition. The requested equipment will help to condition the track surface and reduce the “blue groove” effect. Keeping the track in better condition will help keep a good race season going and allow racers to go from three-wide to four-wide racing at the track.

**Jim Billingsley moved to approve the request for cooperative funding of \$10,675 evenly split between grant and underwriting. Motion carried, 4-0.**

7.2. Doris Phillips, Humboldt County High School Alumni Committee, request for cooperative funding in a sum up to \$3,500 for Humboldt County High School Reunion, August 20, 2022

Jim Billingsley announced that since he is on this committee, he will abstain from voting on the matter. Doris Phillips explained their expenses have gone up, especially having to contact their alumni to reschedule twice due to COVID-19. Chair Boyle noted this event brings in a surprising amount of people from out-of-town and is beneficial to many businesses in the community.

**Terry Boyle moved to approve the request for cooperative funding of a \$3,500 grant. Motion carried, 3-0. Jim Billingsley abstained.**

7.3. McDermitt Rodeo Board, request for Small Community grant funding in the sum of \$10,000

There was brief discussion that all was in order for this request and the board verified the McDermitt Rodeo Board was eligible for the amount requested.

**Brian Stone moved to approve the \$10,000 Small Community Grant request. Motion carried, 4-0.**

- 7.4. Jace Billingsley, Up from the Mucc Foundation, request for cooperative funding to pay the facility rental fees for the EOU Wrestling Camp June 20-22, 2022

Jace Billingsley requested payment of the facility rental fees for use of the concourse at the Event Center. The EOU Wrestling team just won conference and there is already additional interest and an increase in planned attendance. The event brings wrestlers from out-of-area and out-of-state.

**John Arant moved to pay the facility fees at the WEC in the amount of \$2,100. Motion carried 4-0.**

- 7.5. Kent Arrien, Humboldt County Shooting Park, request for cooperative funding for the annual maintenance and upkeep donation in the sum of \$1,500 and for an additional sum to be determined for the drainage project

Kent Arrien requested a \$1,500 donation for maintenance projects at the Shooting Park. Arrien advised that he believes funding for the drainage project has been secured. The board noted that they hear a lot of comments from out-of-town people who use the Shooting Park about how good the facility is.

**Jim Billingsley moved to approve the request for cooperative funding of a \$1,500 grant. Motion carried 4-0.**

- 7.6. Presentation of proposal from Cumming for management of East Hall project

Kristen Hillmer and Jason Dondero, via remote technology, explained the proposal, noting there are several different ways to proceed with the project. Currently, it is unknown whether there will be any funding awarded to the WCVA through the COVID Relief funds from the State Treasurer's office. The board discussed priorities and agreed that getting an estimate on redoing the outside of the East Hall is the primary focus. That project may be self-funded. Legal counsel Kent Maher explained his concern regarding language in part of the contract that will need to be reworked to be acceptable.

**Jim Billingsley moved to proceed with spending up to \$10,000 to get an estimate of cost and duration for the project. Motion carried 4-0.**

- 7.7. Ag. District #3 discussion and direction for possible addition to West end of Event Center

Director Kim Petersen presented a preliminary design from TSK to add on to the west side of the Event Center and requested direction from the board as to whether this is something the WCVA will consider moving forward with. There was discussion regarding financial alternatives and options. The board agreed that the idea has the potential to benefit the WEC and the community and directed Petersen to move forward with getting an estimate on the overall cost.

**No action taken.**

- 7.8. Upgrade to West Hall HVAC system, request for approval

Director Kim Petersen presented the proposal from A-1 Commercial Services Company to upgrade the current HVAC system for the West Hall. The current system is designed to maintain a steady temperature for the whole building. The proposed upgrade to the existing system will allow more refined control of the temperature for the individual rooms when the walls are closed. Terry Boyle noted this may also lead to some cost savings for the heating and cooling of the building.

**Brian Stone moved to approve the proposed upgrade to the West Hall HVAC system. Motion carried 4-0.**

## 8. DIRECTOR'S REPORT

- 8.1. Report on possible removal of center columns at Event Center

Director Kim Petersen reported he is unable to find an entity or person to come up with a reasonable plan to remove the center columns at the Event Center. He will go to a steel building company next to see if they might have ideas on how to accomplish the task.

## 9. COUNSEL REPORT

No report.

10. BOARD ADMINISTRATOR FINANCIAL REPORTS

10.1. Financial Reports

Reports were available in the board packet for review.

11. OTHER REPORTS

No other reports.

12. PUBLIC COMMENT

No public comment.

13. ADJOURNMENT

**John Arant moved to adjourn the meeting at 5:48 p.m. Motion carried, 4-0.**

The meeting was adjourned to the next regular meeting, or to the earlier call of the Chair or of any three (3) members of the Board.

Respectfully submitted,

Liz Barnard  
Administrative Clerk

**APPROVED:** May 18, 2022

**VOTE: WINNEMUCCA CONVENTION & VISITORS AUTHORITY BOARD**

**AYES:** Boyle, Stone, Arant, Billingsley  
**NAYS:** \_\_\_\_\_  
**ABSTAIN:** Cerri  
**ABSENT:** \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Terry Boyle, Chair

\_\_\_\_\_  
Liz Barnard, Administrative Clerk