

STATE OF NEVADA)

October 20, 2021

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COUNTY OF HUMBOLDT)

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MINUTES, October 20, 2021

1. **Time, Place and Date.** The Winnemucca Convention & Visitors Authority met in regular session in full conformity with the law at the Winnemucca Convention Center, West Hall, Winnemucca, Nevada at 4:00 pm on Wednesday, October 20, 2021 with Vice Chairman Brian Stone presiding.

The meeting was conducted in-person and via remote technology systems.

2. **Pledge of Allegiance.**

3. **Attendance.** *Convention and Visitors Authority Board Officials Present:*

Terry Boyle, via remote technology	Chairman and Motel Representative
Brian Stone, in-person	Vice Chairman and Hotel Representative
John Arant, in-person	Business Representative
Jim Billingsley, in-person	Treasurer and City Representative
O. Kent Maher, in-person	Board Counsel
Kendall Swensen, in-person	Board Administrator

Convention and Visitors Authority Board Officials Absent:

Ron Cerri	County Representative
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Staff Members Present:

Kim Petersen, in-person	Director
Darrel Field, in-person	Marketing and Special Events Coordinator
Liz Barnard, via remote technology	Administrative Clerk

Staff Members Absent:

None

Others Present:

Marylou Curti, in-person
Jerry Ann Fenkell, in-person
Di Ann Putnam, in-person
Mike Scott, in-person

Winnemucca Ladies Golf Club
Winnemucca Ladies Golf Club
Winnemucca Ladies Golf Club
WRRRA Stock Car Track

4. Public Comment.

No public comment.

5. Meeting Notice Report.

Vice Chairman Stone reported that notice, including meeting agenda, was posted by Liz Barnard by 9:00 am Friday, October 15, 2021 at the Convention Center West Hall, online at notice.nv.gov, as well as the Humboldt County website and other locations. No persons have requested mailed notice during the past six months.

6. Business Impact Determination.

Vice Chairman Stone said no agenda item proposes the adoption by the city, county or the WCVA of any rule, including any ordinance or resolution which would impose, increase or change the basis for the calculation of a fee that is paid in whole or in substantial part by businesses, which would impose a direct and significant economic burden upon a business or directly restrict the formation or expansion of a business, pursuant to NRS Chapter 237. There was no board or public input.

Jim Billingsley made a motion that there appears to be no business impacting fee matter on today's agenda. Motion carried, 4-0.

7. Claims. The following claims submitted in list form to the board members for review with their 3-day meeting notice and agenda, with the opportunity to obtain further information before or at the meeting, were submitted for payment on October 20, 2021:

<u>BANK ACCOUNT</u>	<u>CHECK NUMBERS</u>	<u>AMOUNT</u>
Nevada State Bank	25606 - 256666	\$243,902.26

John Arant made a motion to approve all claims submitted for October 20, 2021. Motion carried, 4-0.

8. Consent Agenda. There was a brief discussion confirming that the items under General Business section were not included in the consent agenda. Director Petersen explained the staff funding recommendations differed from some of the requests.

John Arant made a motion to approve all items on the consent agenda following Director Petersen's funding recommendations. Motion carried, 4-0.

9. General Business.

9.1 Accommodations tax 9-month refund requests - for possible action

The following refund requests, which were provided to the board members, were submitted for payment: Hacking (\$691.80) and Hoover (\$733.44)

Brian Stone made a motion to approve the accommodation tax 9-months deemed to be a permanent resident refund for Hacking (\$691.80) and Hoover (\$733.44). Motion carried, 4-0.

9.2 Jess Jones, Outlaw Broncs, status of repayment of grant and underwriting funds in the amount of \$20,000 advanced for the December 31, 2020 to January 3,

2021 New Year's Bronc Bash and Running 4 the Money events, which were cancelled due to COVID-19 mandates. Proposals for obtaining repayment of the funds and allowing and imposing conditions on use of funds not recovered to be used for a future event - for possible action

Director Petersen advised that Jess Jones repaid the underwriting portion of the 2020-2021 funding and the check cleared. Brian Stone asked if a demand letter was ever sent as discussed at the September meeting. Legal counsel Maher said the check arrived prior to a demand letter being sent. The Agricultural District #3 Board allowed Outlaw Broncs to book the New Year's Eve weekend dates, provided the appropriate deposit is paid and no additional costs are paid by either board.

No action was taken.

9.3 Manuel Souza, Souza's Bucking Bulls, proposal for Bulls and Broncs or other type of event at Winnemucca Events Complex at the end of the year and request for cooperative funding - for possible action.

The proposed dates have been given to Outlaw Broncs.

No action was taken.

9.4 Pedro Castro, Winnemucca Host Lions Club Festival of the Trees, November 26-27, 2021, request for East Hall facility grant - for possible action

For the past few years, the local Lions Club has produced this event, which has become very popular. Many beautiful trees are decorated and then donated and auctioned off with all the proceeds used to fund local projects such as the vision program and scholarships. The organizers requested the use of the East Hall.

Brian Stone moved to approve the Lions Club request to use the East Hall for the Festival of Trees, for a sum not to exceed \$1,200, with the Lions Club responsible for any other customary Convention Center charges. Motion carried, 4-0.

9.5 Dave Roden - Mainstreet Winnemucca, Santa's Workshop, December 5, 2021, request for cooperative funding - for possible action.

The request was withdrawn.

No action was taken.

9.6 Snake River Paint Horse Club Show (SRPHC), update on recent horse show.

No one from the club was present. Tom Black is supposed to be going through the books which will allow the club to provide a full financial report. WCVA funded the first event the club planned in April, which was canceled. The SRPHC also received funding for the September event. Brian Stone commented he just received payment for the rooms at his properties. John Arant asked why attendance was so low. Director Petersen said he spoke with the organizers and no one seemed to have an answer to that question. There appears to be some internal issues. The next SRPHC show is planned for May 2022.

No action was taken.

10. Director's Report.

Possible funding for the East Hall renovation is moving slowly. Director Petersen said staff will wait on taking additional steps moving forward with any renovations until it is known if the \$21 million that may be earmarked for this project will be granted.

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11. Counsel Report.

11.1 Counsel Report – for discussion
No report.

12. Board Administrator Financial Reports.

12.1 Financial Reports - for discussion
Administrator Swensen discussed that it would be smart to move some of the money currently in the Local Investment Pool to an interest earning account. He will look into options and bring them back for the November meeting. Additional reports were available in the board packet for review.

13. Other reports.

13.1 Miscellaneous reports - for information
Reports were available in the board packet for review.

14. Public Comment.
No public comment.

15. Regular Business. Next Meeting. The Board confirmed the next regular meeting date of Wednesday, November 17, 2021 at 4:00 pm.

16. Adjournment.
John Arant made a motion to adjourn this meeting at 4:28 pm. Motion carried, 4-0.

The meeting was adjourned to the next regular meeting, or to the earlier call of the Chairman or to the call of any three (3) members of the Board on three (3) working days notice.

Respectfully submitted,

Liz Barnard
Administrative Clerk

APPROVED: November 17, 2021

VOTE: WINNEMUCCA CONVENTION & VISITORS AUTHORITY BOARD

AYES: Boyle, Stone, Billingsley, Arant
NAYS: _____
ABSTAIN: Cerri
ABSENT: _____

APPROVED:

ATTEST:

Terry Boyle, Chair

Liz Barnard, Administrative Clerk