

**Humboldt County Rodeo Board
Agricultural District #3 - Regular Meeting
May 8, 2019**

Board Members Present: Kent Maher, Chris Bengoa, Dale Owen, Dave Louk, and Fergus Laughridge

Board Members Absent: Becky Hill, Chantelle Nielson and Tom Brown

Staff Present: Kim Petersen, Darrel Field and Holly Gallian

Others Present: Trevor Baker and Ed Partee

CALL TO ORDER

Kent called the meeting to order at 5:45 p.m. at the West Hall Convention Center.

PUBLIC COMMENT

No comments were offered by the public.

MINUTES CORRECTION - APPROVAL

Fergus moved to approve the March 13, 2019 minutes as submitted. The motion passed unanimously.

CORRESPONDENCE REVIEW

None

EVENTS UPDATES, REPORTS AND SCHEDULING

a. Silver State International Rodeo

Kim and Dale report that the ACTRA roping will take place in the Indoor Event Center on Friday June 28, 2019.

Dale reports that he is working to replace Judges and Arena Directors who have canceled.

Kim reports that we are working on computer software to accommodate on-line RV and Stall reservations. Staff will be testing the software this weekend and hope to have any bugs worked out in time to take on-line reservations for SSIR.

Kim notes that the new check in structure will not be used for SSIR but the event will still line up in the parking lot to alleviate traffic jams.

No action was taken

b. Tri-County Fair

Kim reports that WCVA has voted to underwrite \$30,000 for a live Latin band on Saturday, August 31 of the Fair in the Livestock Pavilion from 7pm to midnight. Tickets will be sold singly and with a VIP section to include round tables with

seating for 5 each including a bucket of beer. He believes VIP tables can be sold for as much as \$500.00.

Darrel reports that the motorsport event typically held on Sunday night of the Fair has become too expensive to produce. Typically quotes from suppliers range from \$19,000 to \$25,000 with the best ticket year ever maxing out at \$17,000.

Kim is working on another event for Sunday to possibly include ATV races, pulls and obstacle courses.

No action was taken.

- c. Tri-County Junior Livestock Show and Sale Committee – Parade of Champions request

Trevor Baker and Ed Partee addressed the board requesting permission to hold a Champion Drive during the Labor Day Rodeo on Saturday, August 31, 2019. Ed comments that we had permission last year but received push back from contestants citing safety and liability issues moving the animals from the Show and Sale arena to the track in front of the Grandstands.

Ed notes that after the participants and parents saw the layout most of their concerns were alleviated.

Trevor notes that fewer than 25 animals including 4 beef, 6 goats, 6 swine, 6 lambs will participate in the Champion Drive and that the judge should be finished in about 15 minutes.

Ed also requests that participants and their parents be granted free access to the Labor Day Rodeo.

Fergus moved to allow the Tri-County Junior Livestock Show and Sale to run their Champion Drive during an intermission of the 2019 Labor Day Rodeo and to grant up to 2 complimentary Rodeo tickets per contestant to be given to the Show and Sale committee by Staff. The motion passed unanimously.

Ed and Trevor discussed painting the panels near the wash racks with the board. Dave reports that he has plenty of sealant to help with the project and encouraged Trevor to speak with Becky Louk about obtaining enough to complete the project.

No action was taken.

WINNEMUCCA EVENTS COMPLEX (WEC)

- a. Facility master plan & project review

Kim reports that some of next year's projects have been funded by WCVA until our budget cycle starts in July, then we will reimburse WCVA for the \$90,000 sound system in the Main Arena and 100 additional covered stalls. The arrangement was made so that the projects could be completed in time for SSIR.

Kent asked how the project was bid.

Kim reports that Bill Macdonald approved a “sole source” plan where C.R. Drake and Gamma Electric install the infrastructure and equipment.

Kent comments that this was proper due to compatibility with existing equipment.

No action was taken.

2018 - 2019 BUDGET REVIEW – MODIFICATION

Kim presented the updated budget for review.

At 83.3% elapsed time, tax revenues are at 110%, Fairgrounds revenues are at 122.12%, Fairgrounds Wages and Benefits are at 92.35%, and Services & Supplies are at 73.8%.

Event Center revenues are at 122.61%, Event Center Wages and Benefits are at 55.30%, Services & Supplies are at 73.89% and Capital Outlay expenses are at 73.89%.

Kim drew the board’s attention to Wages & Benefits being over for the Fairgrounds but under for the Event Center. He comments that this is just a reporting issue and the funds will wash in the overall total. He also comments that he has increased Trash and Water expenses for the 2019/2020 budget.

Kim notes that there is not enough in the Service and Supplies account to pay for the new check in structure but we could move some funds from the Capital Outlay account to cover the cost of the structure. He also notes that staff will need to hang a new door on the structure since the existing structure type has the door opening on the wrong side.

Kent recommends writing a memo to the County Commissioners explaining the re-allocation.

2018 - 2019 CAPITAL PROJECTS BUDGET REVIEW

No report at this time.

FAIRGROUNDS REPAIRS AND MAINTENANCE

Staff are working to keep the weeds under control.

VOUCHERS – EXPENDITURES APPROVAL

Dale moved to approve the outstanding vouchers consisting of:
\$22,272.95 for Ag District #3 through April 10, 2019
\$27,817.29 for the Indoor Event Center through April 10, 2019
\$39,294.13 for Ag District #3 through May 8, 2019

\$5,382.23 for the Indoor Event Center through May 8, 2019

The motion passed unanimously with Kent abstaining on items from Communication Creations.

INFORMATION, PROPOSALS AND OR REQUESTS BY BOARD MEMBERS AND STAFF MEMBERS FOR CONSIDERATION AT FUTURE MEETINGS, INCLUDING COMMUNICATIONS AND DEALINGS WITH OTHER BOARDS AND DEPARTMENTS AND PLANNING AND SCHEDULING FUTURE EVENTS

No proposals were made by the board or staff.

PUBLIC COMMENT

No public was present at this time.

ADJOURNMENT

Chris moved to adjourn the meeting at 6:27 pm. The motion passed unanimously.

Respectfully submitted,

Darrel Field , Secretary