

**Humboldt County Rodeo Board
Agricultural District #3 – Regular Meeting
February 9, 2022**

Board Members Present in Person: Kent Maher, Becky Hill, Dale Owen and. Ginny Hawkins.

Board Members Present via Teleconference or Videoconference: Fergus Laughridge and Dave Louk

Board Members Absent:, Tom Brown and Chris Bengoa

Staff Present in Person: Kim Petersen, Charlene Fetterly and Darrel Field.

Others Present in Person: None

CALL TO ORDER

Kent called the meeting to order at 5:34 pm.

PUBLIC COMMENT

No public comment was presented at the meeting.

MINUTES CORRECTION - APPROVAL

Dale moved to approve the minutes of January 12, 2022.

The motion passed unanimously with Becky and Dave abstaining since they were absent.

CORRESPONDENCE REVIEW

No correspondence was presented.

EVENTS UPDATES, REPORTS AND SCHEDULING

a. Ranch Hand Rodeo

Kim reports that we currently have 30 teams plus 1 alternate. He also notes that the vendor spaces and dog trials are full and that we have about 45 horses listed in the sale.

No action was taken.

WINNEMUCCA EVENTS COMPLEX (WEC)

- a. Review and possible acceptance or rejection of proposals for crack filling-slurry sealing Event Complex Parking Lots.

Kim presented two bids received for the project. One from Sierra Nevada Construction, Inc for \$164,007.00 and one from Intermountain Slurry Seal, Inc. for \$231,307.00.

Kim reports that our budget only includes \$145,000 for the project but since our \$275,000 restroom and shower facility is covered by covid funds we have room in the budget to transfer \$19,007.00, contingent on Commissioner approval, to the slurry seal project. Both bidders were deemed capable to complete the project.

Becky moved to accept the bid from Sierra Nevada Construction for \$164,007.00.

Ginny commented that Sierra Nevada Construction recently did a good job on the Model T Parking lots.

The motion passed unanimously.

- b. Proposal to purchase a vacuum trailer for cleaning stalls.

Kim presented two videos describing and endorsing a vacuum trailer used for cleaning stalls which could reduce the time and expense involved in cleaning stalls. The cost is \$45,100 plus \$5,200.00 for delivery from Texas. He intends to work with the Reno Event Center to share delivery costs. He asked the board to approve the purchase of one to try out with plans to purchase a second trailer should the equipment prove to be effective. He intends to ask WCVA for the funds to purchase the first trailer.

Dale moved to authorize staff to proceed with the purchase.

The motion passed unanimously.

2021 - 2020 BUDGET REVIEW – MODIFICATION

Kim presented the 2021–2022 budget including transactions posted through February 8, 2022. At 58% of elapsed time: Tax revenues are at 78.08%; Ag District #3 revenues are at 161.47%; wage expenses are at 57.69%; and, services and supplies are at 54.58%. Kim notes that the disposal service is at 175.56% but a portion of that expense can be allocated to the Event Center disposal service account which has not been used. Event Center revenue is at 73.85%; wage expenses are at 88.45%; and, service and supply expenses are at 63.44%. Kim notes that Temporary Employee expenses are at 186.88% and Janitorial/Maintenance is at 102.60%. There will be allocation of the accounts to Ag District #3 expenses.

Kim also reports that he is working on the 2022-2023 budget with capital items to possibly include: Leveling the hole on the east side of the Pavilion, a second stall vacuum trailer, \$80,000 to cover 100 more stalls and funds to improve lighting at the Events Complex.

No action was taken.

VOUCHERS – EXPENDITURES APPROVAL

Dale moved to approve the outstanding vouchers including the following:

\$3,262.67 for the Event Center as of February 2, 2022

\$9,98.92 for Ag District #3 as of February 2, 2022

The motion passed unanimously with Kent abstaining on items from Communication Creations since the business is operated by his wife.

INFORMATION, PROPOSALS AND OR REQUESTS BY BOARD MEMBERS AND STAFF MEMBERS FOR CONSIDERATION AT FUTURE MEETINGS, INCLUDING COMMUNICATIONS AND DEALINGS WITH OTHER BOARDS AND DEPARTMENTS AND PLANNING AND SCHEDULING FUTURE EVENTS

No proposals were submitted at the meeting.

PUBLIC COMMENT

No public comment was presented at the meeting.

ADJOURNMENT

Dale moved to adjourn the meeting at 5:58 pm. The motion passed unanimously.

Respectfully submitted,

Darrel Field, Secretary